



TATA INSTITUTE OF SOCIAL SCIENCES
VN Purav Marg, Deonar, Mumbai, 400 088
(A Deemed to be University under Section 3 of the UGC Act, 1956)

ADVT/ TISS/ADMN/CETE/April/2024

29th April 2024

The Tata Institute of Social Sciences (www.tiss.edu), established in the year 1936 is a Deemed to be University, fully funded by the University Grants Commission, Govt of India. TISS is a Grade I University with NAAC score of 3.89/4 and is ranked 60 under NIRF University Rank Category for 2022.

With four campuses at Mumbai (main campus), Hyderabad, Guwahati and Tuljapur (rural campus), TISS currently offers 05 Undergraduate programmes, 54 Masters' Degree programmes and 20 Ph.D. programmes in a range of socially relevant inter-disciplinary areas of applied Social Sciences including 34 Bachelor of Vocational degree programmes.

Freedom and autonomy shape the positive work ethos and culture of the Institute and facilitate strong linkages between teaching, research, field action and policy engagement. The Institute encourages and supports researchers to engage in foundational, applied, field and action-oriented research, and it also nurtures research collaborations nationally and internationally, with a commitment to creating a just society through education, generation of knowledge and field action initiatives.

The **Centre of Excellence in Teacher Education (CETE)** (formerly Centre of Education, Innovation and Action Research) is an Independent Centre at TISS Mumbai which was established in 2015 to engage with and promote innovation in the school curriculum, teacher education, and higher education curriculum and pedagogy. The Centre incubates and promotes innovations that address the need to raise quality and standards relevant to the developing world and the innovative use of new technologies and media. The Centre was awarded the UNESCO-King Hamad Prize for Excellence in the Use of ICTs in Education in 2018. The Centre is actively engaged in research, development, teaching, field action/action research, and advocacy and offers opportunities for national and international collaboration, innovation, and excellence in teaching and research. The Centre offers MA Education, BEd MEd (Integrated, NCTE recognised) and Ph.D. in Education. It offers short-term, blended and online courses and programmes for teachers and teacher educators, and education administrators (www.tissx.edu). The Centre is active in research and is engaged in collaboration with national and international academic institutions. The Centre is the recipient of seed funding from the Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching, and the Tata Trusts and receives support from CSR and foundations to achieve its objectives

CETE invites applications for non-teaching position to be filled on a contract basis:

Name of the Post	Program Manager - Teacher Professional Development and Management
No. of Post	One
Consolidated Salary	Gross monthly remuneration in the range of Rs. 80,000/- to 100,000/- per month(inclusive of all taxes), commensurate with qualification and experience
Eligibility	<ul style="list-style-type: none"> • Post-Graduate or equivalent in management/economics/education / statistics or related discipline • Minimum Five years' experience in supporting the planning and management of teacher professional development initiatives, and teacher management systems and reforms • Desirable: Ph.D.in management/economics/education / statistics/Teacher Professional Development
Key Responsibilities	<ul style="list-style-type: none"> • Support STARS States in developing school education improvement strategies for Teacher Professional Development, including support in implementing Annual Work Plan and Budget (AWPB); mid-term review and revision of strategy documents • Track progress against Disbursement Linked Indicators (DLIs) for the STARS project (TPD Portfolio); identify achievement of results that trigger disbursement and flag the same to an Independent Verification Agency for third party verification • Basis of project learning, support MoE in outlining the Vision for India for the focus areas as well as draft plan to achieve that Vision in a defined timeframe, also outlining any necessary central/ policy reforms • Develop formats/systems for concurrent tracking of project progress. Track results as per the indicators, frequency and means of verification specified in the results framework for the STARS project; generate progress reports when required • Liaisoning between PMU, implementation agency and partner organizations
Skills and competencies required	<ul style="list-style-type: none"> • Understanding of effective teaching methodologies, curriculum development, and assessment strategies • Skills in collecting, analysing, and interpreting data related to teacher performance, student achievement, and

	<p>professional development needs</p> <ul style="list-style-type: none"> • Familiarity with educational technology tools and platforms for delivering online or blended professional development programs • Skills in planning, organizing, and implementing professional development initiatives within budget and timelines • Establishing and maintaining partnerships with SCERTs, SIEMATs, DIETS, educational institutions, organizations, and experts to enhance professional development opportunities towards Quality in-service teacher education in STARS and Twinning States • Excellent communication skills in English & Hindi
Location	New Delhi
Last Date of receiving the application	14th May 2024

Application process and interview

- Candidates are requested to fill the application form <https://bit.ly/CETE-TISS-Application-NTS-April2024> and after submitting the form to take a screenshot and send the same to **cete.recruitment@tiss.edu**. If you have any questions regarding the positions, please email vijay.jathore@tiss.edu, mahesh.ghule@tiss.edu and sudheer.reddy@tiss.edu.
- Candidates are requested to write the position name in the subject line of email while sharing the above-mentioned documents.
- Short-listed candidates may be invited for Written/ Personal Interaction/ skill test for evaluating their proficiency and skills.
- Candidates will be informed over e-mail and/or mobile phone to appear for the Written/ Personal Interaction/ skill test to be conducted at TISS, Mumbai.

Other conditions

- The Institute reserves the right to relax the qualification of the candidate based on the work experience and to relax age in the case of persons already holding comparable positions in a University/Research Institution of repute.
- The Institute reserves the right to invite persons for interview who may not have applied as per the above procedure and not fill up the vacancy advertised.
- Since applications received may be short-listed, merely possessing the prescribed qualifications and the requisite experience would not entitle a person to be called for an interview.
- The post is unreserved, but candidates belonging to reserved category can apply. No queries or correspondence regarding the issue of call letter for interview/selection of candidates for the post will be entertained at any stage and canvassing in any form is strictly prohibited and will lead to the candidate being debarred from consideration for the post.

- The candidate under employment must bring a 'No Objection Certificate' from their employer to appear for a presentation/interview
- No TA/DA is payable for appearing for the interview.
- In case of any inadvertent error in the advertisement and in the process of recruitment, which may be detected at any stage, even after issue of the appointment order, the Institute reserves the right to modify/withdraw/cancel any communication made to the candidate(s).
- The job title and the number of positions might be changed and increased as per the requirement of the center's projects at the time of the recruitment process.
- After the recruitment process, only the selected candidate will be communicated by an email to join the offered post.

Selected candidates are expected to join the fellowship within 15 days.

Sd- Chairperson, CETE, TISS