

OFFICE OF THE PRINCIPAL DISTRICT JUDGE, KURNOOL.

NOTIFICATION No. 05 / 2024

(Dis.No. 1593 Estt., /2024, Dt. 18 -03-2024)

Applications are invited in the proforma appended to this Notification for appointment to the following posts on contract basis in the V Additional District Court, Allagadda (Fast Track Court working on permanent basis)

Separate applications should be sent for each post.

Vacancies:

Sl.No	Name of the post to filled on contract basis	Posts
1	Head clerk	1
2	Junior Assistant -cum-Typist	1
3	Stenographer	1
4	Attender	1

I. QUALIFICATIONS FOR RETIRED EMPLOYEES:

I. FOR THE POST OF HEAD CLERK:

Any retired person who held the post of Head Clerk and the persons who retired in the corresponding or Higher categories of A.P. Judicial Ministerial Service Rules will be considered and who is below 65 years of age are eligible

1. FOR THE POST OF STENOGRAPHER:

Any retired person who held the post of Stenographer in A.P. Judicial Ministerial Service and who is below 65 years of age, is eligible for the post of stenographer

2. FOR THE POST OF JUNIOR ASSISTANT-CUM- TYPIST :

Any retired person who held the post of Junior Assistant with Type writing qualification /Typist or higher category possessing Type writing qualification in A.P. Judicial Ministerial Service and is below 65 years of age, is eligible for the post of Junior Assistant-cum-Typist .

3. FOR THE POST OF OFFICE SUBORDINATE (ATTENDER) :

Any retired Last Grade employees who retired on attaining the age of superannuation and who is below 65 years of age , is eligible for the Post of Office Subordinate (Attender)

II. DISQUALIFICATIONS FOR RETIRED EMPLOYEES

1. Any employee who has taken voluntary retirement on the ground of Medical invalidation, retired on compulsory retirement from service, dismissed or removed from service, shall not be eligible
2. Persons who have received any punishment for any misconduct in disciplinary proceedings while in service are not eligible for consideration

Note : If any suitable retired employees does not respond or otherwise not available, the applications of OUTSIDERS will be considered for the posts of Typist -cum-Junior Assistant, Stenographer and Office Subordinate (Attender)

III. QUALIFICATIONS FOR OUTSIDERS :

1. For the Post of Stenographer:

- a. Must be a Graduate from any recognized University and must have passed A.P. Govt. technical examination in English Typewriting by Higher Grade and must have passed A.P. Govt. Technical examination in English shorthand by higher grade or equivalent examination

- b. Provided that if candidates who have passed the examination by higher grade are not available, those who have passed the examination by lower grade will be considered, and
 - c. Must have knowledge or qualification in computer operation.
2. For the post of Junior Assistant -cum- Typist:
- a. Must have passed Bachelor's Degree of any University in India established or incorporated by or under Central Act, State Act or Provincial Act or an Institution recognized by the University Grants Commission or any equivalent examination.
 - b. Must have passed A.P. Govt. Technical examination in English Type writing by higher grade examination and
 - c. Must have knowledge or qualification in computer operation
3. For the Post of Office Subordinate (Attender) :
- a. Must have passed 7th class examination or its equivalent examination. Candidates who failed Intermediate will be considered eligible, but those who have higher qualifications than that shall not be considered eligible.
4. AGE :
- Must have completed the age of 18 years and must not have completed the age of 42 years as on 01.07.2023 . Age relaxation of 05 (Five) years shall be given in respect of the candidates belonging S.Cs, S.Ts., and B.Cs. Candidates with disabilities and Ex-Service men shall be given age relation of 10 years as per Rules in force.

GENERAL INSTRUCTIONS :

- i. The candidates shall be physically and mentally fit to hold the post
- ii. The appointments are made on contract basis
- iii. Only persons who are of sound health and active habits alone will be considered.
- iv. Persons selected have to produce a physical fitness certificate
- v. The selected candidate should enter in to an Agreement with the undersigned for a period of one year initially.
- vi. Consolidated monthly remuneration will be paid for the posts of Head Clerk, Junior Assistant cum Typist, Stenographer and Office subordinate as per the existing Rules.
- vii. The services of the outsiders and reemployed employees are liable to be terminated at any time without assigning any reasons and without any notice and the appointment is purely on contract basis.
- viii. Retired employees shall produce necessary certificates in proof of their age and service in the Department
- ix. The outsiders shall produce all necessary certificates in proof of their academic and technical qualifications, date of birth and caste certificate etc.
- x. Applications with insufficient information will be rejected.
- xi. No T.A. will be paid to the candidates for the journey performed in connection with recruitment
- xii. Applications which do not contain necessary enclosures as detailed above will be rejected and no correspondence will be entertained in this regard.
- xiii. Applications received either before or after the due date will not be accepted.
- xiv. This office is not responsible for any postal delay, delay caused by any other service like courier or delay in delivery, etc., and no correspondence will be entertained in any aspect.
- xv. The undersigned reserves right to cancel this Notification at any time without assigning any reasons.
- xvi. Applications shall be addressed to the "PRINCIPAL DISTRICT JUDGE", Kurnool.

The desired and eligible persons can submit their applications with latest passport size photo duly attested by Gazetted Officer on the application, to the District Judge, Kurnool with Bio-data particulars and attested copies of relevant certificates (one set) such as date of birth, Education qualifications, post held at the time of Retirement, Medical fitness and Mental alertness certificate etc., along with self addressed postal cover duly affixing Rs.35/- postal stamps worth, to inform the date of interview.

(self addressed postal cover with insufficient postage stamps shall not be considered)

The last date for receipt of applications is 11-04-2023 at 05.00 p.m. Any applications received after above date and time will summarily be rejected.

KURNOOL
DT. 19-03-2024

PRINCIPAL DISTRICT JUDGE, 19/3/2024
KURNOOL. *ok*

To:

1. The Presiding Officers of all Courts in the District, with a direction to cause display in the Notice Board of their respective Courts .
2. All the Principal District Judges in the State of Andhra Pradesh, with a request to communicate to all the Judicial Officers working in their respective Units, for display in the Notice Boards of all courts.
3. The District Collector, Kurnool - with a request to display the Notification on the Notice Board and also to mark the notification to the concerned authorities in the entire District for publication of the same on the Notice Boards of such authorities for the purpose of wide publicity.
4. The Deputy Director, Social welfare Department, Kurnool - with a request to display on the Notice Boards of all Educational institutions and Hostel run and managed under their control for wide publicity.
5. The Executive Director, schedule caste Co-operative Society Limited, Kurnool - with a request to display the Notification on the Notice Boards of all Educational Institutions and Hostels run and managed under their control for wide publicity.
6. The Executive Director, District Backward classes service co-operative society limited, Kurnool - with a request to display the Notification on the Notice Boards of all Educational Institutions and Hostels run and managed under their control for wide publicity.
7. The District Tribal welfare Officer, Kurnool - with a request to display the Notification on the Notice Boards of all Educational Institutions and Hostels run and managed under their control for wide publicity.
8. The District Public Relations Officer, Kurnool - with a request to publish the Notification on the Notice Boards attached to his office as well as the information centres located at various places in the Kurnool District and also with a request to release the Notification as (Press Release) to both Print and Electronic Media.
9. The Station Director, All India Radio, Kurnool, Kadapa, Anantapur and Chittoor - with a request to broadcast the gist of the Notification .
10. The Chairman and the Secretary, Zilla Grandhalaya Samstha, Kurnool - with a request to display the Notification on the Notice Boards and to mark the Notification to all the Libraries in Kurnool District for publication of the same on Notice Boards of such Libraries.

11. All Bar Associations in Kurnool District - with a request to display the Notification on the Notice Boards of their respective Bar Associations.
12. The Chairman, Zilla Parishad, Kurnool - with a request to display the Notification on the Notice Boards of all Educational Institutions and Hostels under their control for wide publicity.
13. The District Educational Officer, Kurnool - with a request to display the Notification on the Notice Boards of all Educational Institutions and Hostels under their control for wide publicity.
14. The District Employment Officer, Kurnool - for necessary action with regard to wide publicity.
15. The Sub Collector, Kurnool.
16. The Revenue Divisional Officer, Kurnool.
17. The Editors, Eenadu News paper, Sakshi Newspaper, Andhra News paper, Deccan chronicle Newspaper and Hindu Newspaper at Kurnool
18. The Editor, Employment News, Ministry of information and Broadcasting, East Block- IV, Level-5, R.K.Puram, New Delhi - 110066.
19. Notice Board of District Court, Kurnool.
20. The System Officer, District court, Kurnool - to upload the Notification in the Official Website of the District court, Kurnool.
21. Copy to the stock file.

Copy to :

- 1) The Registrar General, Hon'ble High Court of A.P. for favour of information.
- 2) The Registrar (Recruitment), Hon'ble High Court of A.P. for favour of information.

Note: The applicants are informed to download the notification from the official web site of Kurnool District Court i.e., [https://districts.ecourts.gov.in /kurnool](https://districts.ecourts.gov.in/kurnool)

Notification No - 05/2024

PRINCIPAL DISTRICT AND SESSIONS COURT: KURNOOL
APPLICATION FOR THE POST OF _____

V ADDITIONAL DISTRICT COURT, ALLAGADDA
(FAST TRACK COURT ON PERMANANT BASIS)
(Separate applications should be sent for each post.)

Affix latest
passport size
photograph duly
attested by
Gazetted Officer.

1	Name of the applicant (in capital letters)				
2	Father's/Husband's Name				
3	Date of Birth and age (as on 01.07.2023)	DATE OF BIRTH	YEARS	MONTHS	DAYS
4	Address for correspondence				
5	Mobile number				
6	Adhaar Number				
7	Caste and Category				
8	Permanent Address				
9	Employment Exchange Regd. Number and Date				
10	Educational Qualifications				
11	Technical experience, if any				
12	Previous experience, if any				
13	Whether any disciplinary proceedings				
14	Punishments awarded if any				
15	Date of superannuation				
16	Post held at the time of superannuation				
17	List of certificates enclosed (only Xerox copies attested by Gazetted Officer should be enclosed)				
18	Signature of the applicant				

DECLARATION

I solemnly declare that the above information submitted by me is true to the best of my knowledge, if any information submitted by me is found to be false, action may be taken against me.

Date :

Station:

Signature of the Candidate.