



Kerala Highway Research Institute

A CENTRE OF EXCELLENCE FOR ROADS IN KERALA
(An initiative by the Government of Kerala and the World Bank)

RECRUITMENT NOTIFICATION

KHRI/CoE/10/2021

February 29, 2024

The Public Works Department (PWD), Government of Kerala (GoK) is undertaking a project to build internal capacity and mainstream best in class practices into Kerala towards improving the quality of roads and buildings. PWD is undertaking reforms and aimed at improving the quality of its assets by bringing in best practices into the sector. Kerala Highway Research Institute (KHRI) has upgraded into the status of a Centre of Excellence (CoE).

As CoE, KHRI requires the services of dynamic and experienced individuals as **FIXED-TERM RESOURCE PERSONS**. The Resource Persons will be hired on a **fixed-term contract basis based on their qualification and expertise** in the specific areas/ posts mentioned below. Interested candidates may apply via **ONLINE** mode only by filling the prescribed application form given in the website of Centre for Management Development (CMD), Thiruvananthapuram (www.cmd.kerala.gov.in). The online application submission link will be open on **29/02/2024 (10.00 A.M.)**. The last date for submitting the online application will be **10/03/2024 (05.00 P.M.)**.

Sl. No.	Position	Qualification	Experience	Job Description	Remuneration (INR/ Month)
1	Structural Engineer <i>Vacancy:01</i> Maximum age limit: 40 years.	<ul style="list-style-type: none">M. Tech in Structural Engineering/EquivalentMinimum CGPA for M. Tech is 7.5 or equivalent percentage	<ul style="list-style-type: none">Three to Five years of experience relevant to the job description in Industry/Research or combined	<ul style="list-style-type: none">Analysis and Design of Structures	Rs.55,000-65,000 Based on the years of experience

Sl. No.	Position	Qualification	Experience	Job Description	Remuneration (INR/ Month)
2	Analyst (CoE) Vacancy:01 Maximum age limit: 40 years.	<ul style="list-style-type: none"> Graduation from a reputed institution with 70% marks or equivalent CGPA. 	<ul style="list-style-type: none"> Minimum 3 years' experience in administration and coordination/providing administrative support in a reputed organization, preferably in Government/Public Sector Experience in preparation of minutes of meetings, agenda notes, and facility management. 	<ul style="list-style-type: none"> Provide all administrative support to the CoE, the Task Force and to KHRI. Coordinating for meetings, preparing minutes of meetings, preparing agenda notes, obtaining their approval, processing of employee reimbursement claims, facility management. 	Rs. 40,000

The cutoff date for Age limit and Post Qualification Experience is 01.02.2024

Note:

For the post of Structural Engineer, preference shall be given for Gate Qualified Master's Degree holder's from IIT/ IISc NITs/Colleges of National importance/Government and Aided Engineering Colleges in Kerala

Tentative Schedule of Recruitment Process:

- Notification to be published on website : 29.02.2024
- Last date of receiving applications : 10.03.2024
- Application Screening to be completed : 13.03.2024
- Written Test/Interview : 20.03.2024
- Submission of Rank list : 21.03.2024

GENERAL INSTRUCTIONS

1. The applicants are required to go through the detailed notification carefully and ensure their eligibility for this recruitment before applying online.
2. Applicants must compulsorily provide all relevant fields on the form to successfully submit the application online.
3. All degrees should be full time degrees in courses approved by AICTE/UGC.
4. All work experience provided shall need to be full time.

5. If the number of applicants who possess the 'preferred' certifications sought exceed the number of vacancies proposed to be filled, KHRI reserves the right to only shortlist those candidates for the next round who possess these 'preferred' certifications.
6. **All appointments will be for an initial period of one year, which may be extendable for one more year based on performance of the candidate.**
7. KHRI/ CMD shall not be responsible for any discrepancy in submitting the application online.
8. **Incomplete/incorrect application form will be summarily rejected. KHRI under any circumstances will not entertain the information, if any, furnished by the applicant subsequently. Applicants should be careful in filling-up the application form at the time of submission. If any lapse is detected during scrutiny, the candidature will be rejected even though he/she comes through the final stage of recruitment process or even at a later stage.**
9. The applicant should not furnish any false, tampered, fabricated information or suppress any material information while filling up the application form. If the particulars furnished in the online application form do not tally with the Original documents produced by the applicants his/her application will be rejected.
10. **KHRI reserves the right to shortlist only a limited number of candidates for written test/skill assessment/technical presentation/interview, as the case may be for the post, based on marks secured in their qualifying examination and/or years of relevant experience. Candidates should clearly mention the marks scored in their qualifying examination in the application. The onus of proving the conversion from grade/CGPA to percentage of marks would rest with the candidate.**
11. Canvassing in any form will lead to disqualification. In the event of any information provided by the candidate being found false or incorrect at any stage, their candidature/appointment is liable to be cancelled/terminated without any notice.
12. Candidates will have to undergo a periodic performance evaluation in every 6 months. Continuation of service will be subjected to the performance evaluation. Candidates should be willing to work overtime, if needed.
13. **The CoE/ KHRI reserves the right to fill or not fill the post advertised.**
14. CoE/ KHRI is not obligated to invite all applicants to the subsequent rounds of shortlisting (e.g. interviews) and only shortlisted candidates may be called.
15. Applicants should have a valid personal email ID and mobile no., which should be kept active till the completion of this Recruitment Process. KHRI may send intimation to download call letters for the interview through the registered e-mail ID. In case an applicant does not have a valid personal e-mail ID, he/ she should create his/her new e-mail ID and mobile no. before applying online and must maintain that email account and mobile number.
16. Copies of the Appointment Letters, Salary Certificates, and Pay Slips etc. will not be accepted in lieu of work experience certificate.
17. Supporting documents proving qualification and experience, where ever applicable, for all posts shall be furnished by the candidate.
18. Application of candidates, who fail to submit any relevant document at the time of submission of online application, shall be summarily rejected.

19. It shall be noted that admittance to various stages of the recruitment will be provisional only, and will not confer any claim unless various other conditions of selection processes are satisfied. Detailed scrutiny of the applications/credentials will be conducted before interview/appointment. Any discrepancy found during the detailed scrutiny will result in the rejection of candidature.
20. Norms of selection will be as per those applicable for contract posts in the Government of Kerala.
21. The recruited individuals will be supported to build their capacities in carrying out their functions.
22. Relaxation on age, qualification, or experience is not applicable for any of the posts. No further claim will be entertained in this regard.
23. The medium for all written tests, where applicable, will be English.
24. Equivalency certificate of the respective University shall be produced for considering any other degree with reference to the notified degrees.
25. Selected candidates should be ready to work as required by KHRI/ CoE.

**Sd/-
Joint Director**