



RAJENDRA UNIVERSITY
PRAJNA VIHAR, BALANGIR – 767002, ODISHA [INDIA]
e-mail: rajendrauniversitybgr@gmail.com

No. 387 /RUB

Dated. 23 /02/2024

**ADVERTISEMENT FOR TEMPORARY ENGAGEMENT OF PROFESSOR/ ASSOCIATE
PROFESSOR/ASSITANT PROFESSOR / GUEST FACULTY**

Applications are invited in the prescribed format from eligible Indian Citizens for temporary engagement to the posts of Professor/ Associate Professor/ Assistant Professor/ Guest Faculty on honorarium basis in various Departments of the University.

The engagement shall be made in accordance with the guidelines issued by Government of Odisha in the Higher Education Department vide No. HE-UE-POLICY-0020-2023: 4477 /HE and HE-UE-POLICY-0020-2023: 4478 /HE dt. 01/02/2024.

Applicants are required to submit the duly filled-in application form along with copies of all self-attested certificates/ testimonials/publication details to reach the REGISTRAR, RAJENDRA UNIVERSITY, PRAJNA VIHAR, BALANGIR-767002 by Speed Post / Registered Post/ Courier services only on or before **14/03/2024** (16.00 Hrs) as well as a google form must be filled- <https://forms.gle/TSHesbMKfeuUEyUC7> on or before **14/03/2024** (16.00 Hrs).

The short-listed candidates shall be called for interview in the University Office in due course. No TA/DA shall be paid to candidates for attending interview.


REGISTRAR,
Rajendra University, Balangir.

Memo No. 388 /RUB 20.

Dated: 23.02.2024

1. Copy to all Notice Boards / All Dept. HoDs concerned/
2. Copy along-with the format transmitted to OIC, University website with a request to upload the above notice in the University website for wide circulation.
3. Copy along-with the format transmitted to the Dist. Informatics Officer, Collectorate, Balangir with a request to hoist the advertisement in the district website for wide circulation.


REGISTRAR,
Rajendra University, Balangir.



GUIDELINES/ INSTRUCTIONS FOR TEMPORARY ENGAGEMENT OF PROFESSOR/ ASSOCIATE PROFESSOR/ ASSISTANT PROFESSOR / GUEST FACULTY MEMBERS IN DIFFERENT DEPARTMENTS OF RAJENDRA UNIVERSITY, BALANGIR, ODISHA

1. Mode of Engagement:

- i. The vacancies will be filled up by way of engagement of retired Professors/ Associate Professors / Adjunct Professors/ Guest faculty Members / Professor Emeritus / Professor of Practice / Distinguished Visiting Faculties on a periodical basis.
- ii. **This arrangement shall be purely temporary in nature.**

2. Category of Faculty Members:

- i. The vacancies of **Professor/Associate Professors** will be filled up by **retired Associate Professors / Professors/ Adjunct Professors/ Professors Emeritus / Professor of Practice / Distinguished Visiting Faculty members only.**
- ii. The vacancies of **Assistant Professors** will be filled up by any of the faculty mentioned in point 2.i above or by way of engagement of guest faculty members. However, they will be paid honorarium as per norms of guest faculties only as stated below in the honorarium table.
- iii. The retired faculties could be from any Govt., aided or private higher education institution of the Country possessing appropriate qualification as per UGC guidelines.

3. Vacancy Position:

Sl. No.	Departments	Advertisement against sanctioned post as per L.No. 4777 /HE 01.02.24		Advertisement against additional post as per L.No. 4778 /HE 01.02.24		Total Posts			
		Professor	Associate Professor	Associate Professor	Assistant Professor/ Guest Faculty	Professor	Associate Professor	Assistant Professor/ Guest Faculty	Total
1	ODIA	1	1	1	5	1	2	5	8
2	HINDI	1	1	1	4	1	2	4	7
3	ENGLISH	1	0	1	6	1	1	6	8
4	SANSKRIT	1	1	1	5	1	2	5	8
5	COMP.SCIENCE	1	2	0	5	1	2	5	8
6	ECONOMICS	1	1	1	4	1	2	4	7
7	HISTORY	1	1	0	6	1	1	6	8
8	POL.SCIENCE	1	1	1	4	1	2	4	7
9	PHILOSOPHY	1	1	0	5	1	1	5	7
10	GEOGRAPHY	1	1	1	4	1	2	4	7
11	MATHEMATICS	1	1	1	5	1	2	5	8
12	STATISTICS	1	1	0	6	1	1	6	8
13	BOTANY	1	2	1	3	1	3	3	7
14	CHEMISTRY	1	1	1	3	1	2	3	6
15	PHYSICS	1	2	1	3	1	3	3	7
16	ZOOLOGY	1	2	1	4	1	3	4	8
17	COMMERCE	1	1	1	4	1	2	4	7
18	EDUCATION	1	1	1	5	1	2	5	8
	TOTAL	18	21	14	81	18	35	81	134



4. Tenure of Engagement:

- i. The tenure of engagement of faculty members under this arrangement shall be for a maximum period of 1 year at a time or till the vacancy is filled in regular manner whichever is earlier.
- ii. The continuation of engagement shall be subject to satisfactory performance during the quarterly review.
- iii. The engaged retired faculties may continue with the teaching till they attain 70 years of age, subject to periodical review of satisfactory performance.
- iv. This engagement shall be purely temporary in nature. Under any circumstances candidate cannot claim any right for permanent position.

5. Qualification:

Qualification of faculties prescribed by UGC guidelines for different categories shall be allowed for selection of faculties under this arrangement.

- i. Candidates without Ph.D qualification are eligible for Sl.4 at the Honorarium Table/Section.

6. Honorarium:

- i. Honorarium shall be paid to faculties as per details given below.

Sl.No.	Post	Work Assignment*	Honorarium per month**(in Rs)
1	Retired Professors/ Associate Professors/Adjunct Professors/ Professors of Practice against the vacant post of Professor	At least 35 classes/ month and guidance in Research work including administrative responsibility	Rs.50,000/-
2	Retired Associate Professors/Professors/Adjunct Professors/ Professors of Practice against the post of Associate Professor	At least 35 classes/ month and guidance in Research work including administrative responsibility	Rs.40,000/-
3	Guest faculty/ retired Asst. Professors with Ph.D. Degree and to be engaged for PG courses against the post of Assistant Professor	Teaching. If more than 40 classes per month are taken, then one has to undertake administrative assignment as given by University	Rs.1000/-per class; max.60 classes/month Rs.60,000/- (Max)
4	Guest faculty/ retired Asst. Professors (without Ph.D. Degree) for UG/PG courses against the post of Assistant Professor	Teaching. If more than 40 classes per month are taken, then one has to undertake administrative assignment as given by University	Rs.750/- per class, max.60 classes Rs.45,000/- (Max)

*If less than prescribed classes are undertaken by retired faculties, the honorarium can be given proportionately or shortfall can be adjusted against workload of immediate next month.


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**No other allowances or financial benefits are allowed in favour of retired teachers/ guest faculties.

Note: The adjunct faculty and the professors of practice will be selected as per existing UGC guidelines.

Their Honorarium will be limited as per the maximum monthly honorarium limit as in the above table.

- ii. The retired faculty members / adjunct professors/ professors of practice, etc. engaged against post of Professor and Associate Professor will be allowed to avail 10 days leave in a year.
- iii. The payment of all statutory taxes including the income tax will be the sole responsibility of the guest faculties/ retired associate professors/ retired professors/adjunct professors/professors of practice etc themselves.
- iv. All statutory deductions including tax deduction at source (TDS) will be deducted by the University against the payable remuneration at applicable rates as per the prevailing laws, rules and regulations.

7. Selection criteria for the Post of Professor/Associate Professor/Assistant Professors / Guest Faculty.

Sl. No.	Academic Record	Score		
		1.	Graduation	80% & Above=10
2.	Post-Graduation	80% & Above=10	60% to less than 79%=08	55% (50% in case of SC/ST/OBC (non-creamy layer) / PwD) to less than 59%=05
3.	M.Phil	60% & above=10 55% to less than 59%=07	M. Phil+ Ph.D = Maximum – 20 Marks	
4.	Ph. D	20		
5.	NET with JRF	10	JRF/NET/SET = Maximum – 10 Marks	
	NET	07		
	SLET/SET	05		
6.	Research Publication (1 mark each for each research publication published in in Peer reviewed/UGC Care List Journals)	10 (Maximum) (Only for Professor and Associate Professor)		
7.	Teaching Experience (1 mark for one year teaching and less than one year would not be counted)	10 (Maximum) (Only for Professor and Associate Professor)		
8.	Demo Class and Viva Voce	40	(Only for Assistant Professor/Guest Faculty)	
9.	Viva Voce	20	(Only for Professor and Associate Professor)	

Note 1: Number of candidates to be called for interview shall be decided by the University.


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- a) The duration of Demo Class will be of 10 minutes.
- b) The syllabus for the demo class will be as per the CBCS Model UG syllabus.
- c) The list of candidates shall be prepared in order of merit on the basis of the above parameters, and will be valid for one year from the date of publication of result.

8. Duties and Responsibilities of Engaged Faculties:

- The faculties engaged under this arrangement shall have the following additional duties and responsibilities, over and above as mentioned against work assignment at point 4 above.
- Academic work like teaching courses, conducting examination and research guidance. They will be entitled to guide research projects of UG and PG students. However, in case of research projects or Guiding Ph.D they will be eligible to become Co guides depending on their qualifications and experience.
- Conducting research and/or taking up sponsored research projects as per the rules and regulations of the funding agency.
- Launching continuing education program in new and emerging areas.
- Organizing/attending National/International Conferences/Seminars / Symposia / Workshops with a co-organizer from the University / college but without any financial commitment from the University.
- Undertaking knowledge-based advisory / consultancy assignments in accordance with the University guidelines.
- Accepting invitations and delivering guest lectures at other institutions.
- Participation in academic/research Committees at the University and elsewhere, when required.
- However, they shall not be eligible for holding administrative or financial responsibilities.

9. General Instructions:

- a. Applicants are required to submit the application form and other certificates and testimonials in appropriate cover with superscription Advt.No.....and NAME OF THE POST APPLIED FOR SUBJECT. on the top of the envelop. As well as a google form must be filled- <https://forms.gle/TSHesbMKfeuUEyUC7>
- b. The applicant will be solely responsible for the authenticity of the submitted information.
- c. The details regarding qualifications, experience and screening guidelines are available on the University website <https://rajendrauniversity.ac.in/> along with this advertisement. The applicants are required to read these details before filling up the form.
- d. Applicants should possess the prescribed qualifications and experience as on the date of submission of application as prescribed by the University for the respective posts. The posts carry the honorarium as prescribed by the Govt. of Odisha in Higher Education Department.


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- e. The applications received shall be screened as per selection criteria for short-listing and recommending the applicants to be called for interview. Mere fulfillment of the qualifications or the eligibility criteria does not entitle an applicant to be necessarily considered or called for interview.
- f. Publication 'under submission' or submitted to referees shall not be considered towards calculation of marks for publication criteria. Further, all the items for which marks are claimed should be strictly in accordance with the screening guidelines attached with the advertisement.
- g. Ph.D Degree shall be mandatory qualification for appointment to the post of Associate Professor.
- h. The time taken by candidates to acquire M. Phil. and/or Ph.D Degree shall not be considered as teaching/research experience to be claimed for appointment to the teaching positions. Further, the period of active service spent on pursuing research degree simultaneously with teaching assignment without taking any kind of leave, shall be counted as teaching experience.
- i. The screened / shortlisted candidates called for interview should report along with all the testimonial / certificates in original along with valid photo ID (Aadhar/Voter ID/ Driving Licence/Passport) and a set of self-attested photocopy of certificates/testimonials in respect to the qualifications, experience and category as applicable.
- j. **No TA/DA shall be paid to applicants for attending interview.**
- k. The university reserves the right to amend the number of posts or not to fill any of the posts mentioned in the advertisement without assigning any reason thereof. Any consequential vacancies arising at the time of interview may also be filled up from the available screened candidates.
- l. The applicants must NOT furnish any particulars that are false, tampered or fabricated, or suppress any material / information while submitting the application and self-certified copies/testimonials.
- m. In case of any advertent mistake in the process of selection, which may be detected at any stage even after the issuance of offer letter, the University reserves right to modify / withdraw / cancel any communication made to applicants.
- n. In case of any dispute that may occur in the process of selection, the decision of the University shall be final. Canvassing in any form will be treated as disqualification.
- o. Addendum / corrigendum, if any, shall be posted only on the University website.
- p. No application fee is charged.


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RAJENDRA UNIVERSITY

PRAJNA VIHAR, BALANGIR – 767002, ODISHA [INDIA]

APPLICATION FORM FOR TEMPORARY ENGAGEMENT OF ASSOCIATE PROFESSORS / ASSISTANT PROFESSORS / GUEST FACULTIES DURING THE ACADEMIC YEAR, 2023-24.

(Please read carefully the instructions given in the eligibility criteria before filling the format)

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1. Post applied for:

a) Subject

2. Name in full (**in Block letters**):

3. Father's / Mother's / Spouse's Name:

4. Present Postal Address in Full :

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5. E-mail ID:

6. Contact Telephone Number :

7. Permanent Address (**in Block letters**):

.....

8. Date of birth (in figures) :

(in words)

9. Gender :

10. Nationality:

11. Category (UR/OBC/SC/ST):

12. Person with Disability (Yes/No).If yes specify

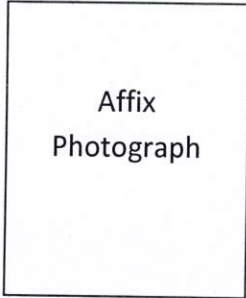
13. Applicant's Mother Tongue:

Any language known

Read:

Write:

Speak:



14. Give particulars of Examinations passed commencing from H.S.C and Degrees obtained including Ph.D/D.Sc/D.Litt. from the University or places of Higher / Technical Institutions. Attach one set of self-attested copies of Certificates, Mark sheets and other relevant testimonials.

Sl. No.	Examination passed	University/ Board	Year	Class/ Division/ Grade	% of marks	Subject offered (Specify Hons./ Distinction)

15. Field of Specialisation:

- i. Master Degree:
- ii. M. Phil. :
- iii. Doctoral Degree :
- iv. Post-Doctoral Degree:

16. Whether the candidate is qualified at the :

UGC NET / CSIR NET / GATE (If so give details)

17. Achievements in Research (Give details in Annexure along with photocopy for proof)

- (i) Research Papers published:
- (ii) No. of Books authored:
- (iii) No. of Book Chapters published:

- (iv) Number and nature of Seminars / Conferences attended:
- (v) No. of Research Scholars guided (M.Phil / Ph.D):

18. Details of employment (details of present post in the beginning)

Office / Institution employed	Date of joining	Date of leaving	Post held	Scale of pay with Grade pay	Basic pay Rs.	Total Salary (Gross) Rs.	Job Description *

(Please enclose self-attested copies of certificates / proof in support of employment) (* Attach separate sheet, if needed)

DECLARATION

I hereby declare that all the statements made in this application form and enclosures are true to the best of my knowledge and belief.

Place:

Signature of the Applicant

Date:

Name: