



MINIRATNA : CATEGORY-I COMPANY

National Projects Construction Corporation Limited
(A Govt. of India Enterprise)
Southern Zonal Office

H.No.1297 First Floor, 2nd Cross, KHB Colony, Magadi Road, Bengaluru-560 079
Phone.No.080-23110309

Advt. No.:500001/Contract/Sr.Associate-Office Support (Fin.)/2024 Date: 17.02.2024

NPCC Limited, a subsidiary of WAPCOS Ltd., a Schedule "B" Premier Public Sector Enterprise, Mini Ratna Category-1 Company is engaged in Engineering Construction, Planning, Operation and Project Management Consultancy in the fields of Industrial Infrastructure, Thermal, Hydroelectric, Tunnelling, Railways, Highways, Surface Transport, Townships, Building, Dams, Weirs, Barrages, Public Health, Environmental Engineering and Border Fencing & Flood Lighting Works etc.

NPCC is in urgent need of 01 (One) No. of Sr. Associate (Office Support)-Finance on contract basis for a period of one year in Southern Zone, Bengaluru.

A. Details of Post

| S. No. | Name of the Post | Nos. of the posts | Method of Recruitment |
|--------|--|-------------------|--|
| 1. | Sr.Associate (Office Support)-Finance. | 01(One) UR | Short term contract basis for one year |

B. Details of eligibility conditions

| S. No. | Name of the Post | Emoluments* | Educational Qualification |
|--------|--------------------------------------|----------------|---|
| 1. | Sr.Associate(Office Support)-Finance | Rs.33,750/- PM | CA/CMA/MBA (Finance)/PG in Relevant Course/Field from Recognized University/Institute (Regular Course) recognized by UGC/AICTE) Age Limit-40 years. |

*In addition, employers' contribution towards Provident Fund @12% shall be borne by the Company, a fixed Medical Allowance of Rs. 1250/- per month and 5% of consolidated remuneration to those contractual employees who are being posted in Bengaluru.

Note:

- i. The cut off date for determining the age limit and qualification shall be 31.01.2024.
- ii. Upper age limit shall be 40 years.
- iii. Reservations and Relaxations to SC/ST/OBC/ Ex-Servicemen/ Persons with Benchmark Disability (PwBD) will be applicable as per extent Govt. orders.
- iv. Interested and eligible candidates may apply in the format given below. Self attested copies of documents in support of eligibility criteria with detailed resume should be attached.
- v. Candidates fulfilling the above criteria may apply in the Performa, which may be downloaded from the NPCC web site www.npcc.gov.in. Candidates are advised keep their E-mail ID active at least for one year. No Change in E-mail ID will be allowed once entered. All future correspondence shall be sent via e-mail only.
- vi. Any corrigendum/addendum/ errata in respect of the above advertisement shall be made available only on our official web site i.e. www.npcc.gov.in . No further press advertisement will be given. Hence, prospective applicants are advised to visit NPCC website regularly for the above purpose.

Contd...2/-

- vii. **DATE OF SUBMISSION OF APPLICATION:** The last date of submission of the application for the above post is **18.03.2024**. Application received after due date will not be entertained. Application completed in all respects in the enclosed format along with latest passport size photographs and signed photo copies of testimonials should reach at the following address.

**The Zonal Manager, NPCC Limited, Southern Zone,
No.1297, First Floor, 2nd Cross, KHB Colony, Magadi Road,
Bengaluru-560 079, Ph.No.080-2311 0309, Email: npcc.blore@gmail.com.**

General Conditions

1. Mere submission of application will not entail right for claiming appointment.
2. All qualification should be from Indian Universities or Institutes recognized by UGC/AICTE/ appropriate statutory authorities.
3. Candidates belonging to SC/ST/OBC/ PwBD category are required to submit the copies of Caste Certificates/Disability Certificates issued by the Competent Authority in the prescribed format at the time of interview.
4. The Candidates must furnish an OBC certificate (clearly mentioning as belonging to non-creamy layer) as per the format prescribed by the Government of India (not older than six months as on 31.01.2024.) from the competent authority at the time of interview.
5. Candidates employed in Central/State Government Departments/Public Sector Enterprises etc. may produce NOC (No Objection Certificate) at the time of interview from their employer.
6. Applicants having work experience are required to submit relevant documents / certificates in support of experience.
7. If the information furnished by the candidate in any part is found to be false or incomplete or is not found to be in conformity with the eligibility criteria mentioned in the advertisement, candidature/appointment will be considered as revoked/terminated at any stage of recruitment process or after recruitment or after joining without any reference given to the candidate.
8. All correspondence to the candidate will be made via E-mail ID provided by the candidate in the application form. No other mode of communication will be adopted.
9. Canvassing in any form will disqualify the candidature.
10. All candidates are requested to go through the detailed advertisement carefully to clear all doubts/queries. Management will take the process of screening on the basis of receipt of applications of the candidates.

Zonal Manager
Southern Zone, Bangalore

11. Academic/Professional Qualifications:

| S.No. | Name of Examination | Year of Passing | University / Board | Subjects | Marks obtained | % of marks |
|-------|---------------------|-----------------|--------------------|----------|----------------|------------|
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12. Highest qualification in Hindi: _____

13. Training received if any _____

14. Experience (Please give details thereof, use separate sheet if required)

| Name of Organisation | Post Held | From | To | Job Description |
|----------------------|-----------|------|----|-----------------|
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15. Correspondence Address:

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|-----|------------|
| | |
| | |
| PIN | Phone No.: |

16. Permanent Home Address:

| | |
|-----|------------|
| | |
| | |
| PIN | Phone No.: |

17. PAN No.:

18. Aadhar Card No.:

19. Guardian/Emergency Contact No.:

20. Contact Mobile No.:

21. Valid E-Mail ID:

22. Passport No.: _____ Valid up to _____

23. Any other information:

Note: Information must be filled against each column clearly. In case incomplete application, the same will not be considered.

I solemnly declare that the above information is true / correct and I understand that in the event of the information found to be incorrect after my appointment, I shall be liable to be dismissed from service.

Date:

Signature