

## ANNEXURE 'B'

### **MORMUGAO PORT AUTHORITY** **GENERAL ADMINISTRATION DEPARTMENT** **HEADLAND SADA**

Applications are invited from eligible candidates for recruitment on regular basis to the below mentioned posts in the Mormugao Port Authority, Headland, Sada, Goa

#### **Sr. No.I**

1.	Name of the post	:	<b>TRAINEE PILOT</b> ( on authorization of Central Government to Pilot vessels, the designation will be awarded as Pilot)
2.	No. of post	:	03 (THREE) (1-Unreserved & 2- reserved for Other Backward Class)
3.	Scale of pay	:	Rs. 70000-200000
4.	Age Limit	:	40 years ( Age Relaxation – 3 years for OBC)
5.	Educational Qualification	:	<b>Essential:-</b> Must hold a Certificate of Competency as Master of foreign going ship issued by the Ministry of Ports, Shipping & Waterways, Govt. of India or an equivalent qualification recognized by the Ministry of Ports, Shipping & Waterways, Govt. of India. <b>Experience:</b> One year post qualification experience as Master/Chief Officer of Foreign going ship.

**Note:** Indian citizens with foreign Certificate of Competency and recognized by India, must acquire relevant endorsement from the DG Shipping.

#### **Sr. No.II**

1.	Name of the post	:	<b>ACCOUNTS OFFICER GR. I</b>
2.	No. of post	:	01 (ONE) (reserved for Other Backward Class)
3.	Scale of pay	:	Rs. 50000-160000
4.	Age Limit	:	30 years ( Age Relaxation – 3 years for OBC)
5.	Educational Qualification	:	<b>Essential:-</b> Member of Institute of Chartered Accountants of India or of Institute of Cost and Works Accountants of India. <b>Desirable:</b> Two years experience in Executive cadre in the field of Finance, Accounting in an Industrial / Commercial/ Govt. Undertaking.

Contd...2/-

: 2 :

**General:-**

The crucial date for determining the qualification, experience and age shall be the first day of the month in which the post is notified/advertised, i.e. 01.01.2024.

Candidates fulfilling the above mentioned eligibility criteria may send in their application giving complete details in the following sequence: 1) Full Name 2) Mailing address with contact phone/mobile nos. 3) Date of Birth 4) Educational & Professional qualification 5) Category(SC/ST/OBC/Gen etc) 6) Nationality & State of Domicile along with attested copies of all relevant Certificates with a recent passport size photograph pasted on the top right corner of the application, and by superscribing the post applied on the envelope as well on the application **TO THE SECRETARY, MORMUGAO PORT AUTHORITY, HEADLAND, SADA, GOA - 403804** on or before **04.03.2024** (Format enclosed). Candidates already in Government service or in Public Sector Undertakings must apply through proper channel.

Late and incomplete applications will be summarily rejected. Applications not supported with any of the requisite certificate shall be liable for rejection.

**(S.P. Mohan Kumar)**  
**SECRETARY**

## FORMAT OF APPLICATION

POST APPLIED FOR : \_\_\_\_\_

### BIO-DATA

1. Full Name : \_\_\_\_\_
2. Mailing address : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
3. Contact Numbers: : Landline:\_\_\_\_\_ Mobile : \_\_\_\_\_  
:email:\_\_\_\_\_
4. Date of Birth : \_\_\_\_\_
5. Category (Gen/SC/ST/OBC): \_\_\_\_\_

**6. ACADEMIC & PROFESSIONAL QUALIFICATIONS:**

Sr. No.	Qualifications	University / Institution	Year of passing

**7. WORKING EXPERIENCE:**

Sr. No.	Name of the Organisation	Post Held	Period of service		Years in service	
			From	To	Yrs	Mths

**Signature of Candidate**

Note: \* Additional information, if any, may be provided in the additional sheets.

\*Self attested copies of all the testimonials/documents should be enclosed to the application.