

PRL.DISTRICT AND SESSIONS COURT, MAHABUBNAGAR

Dis. No. 165

Date: 22.01.2024

NOTIFICATION

Applications are invited up to 5-00 p.m on 5.02.2024 in the format enclosed herewith for appointment to the following categories of posts to work in the Courts of Special Judicial Magistrate of Second Class Mahabubnagar District Unit.

The applications shall be addressed to the Prl. District and Sessions Judge, Mahabubnagar.

The term of the post of Court Assistant and Court Attendant will be up as per instructions issued by the Hon'ble High Court from time to time or the need for said post seizes. The Court Assistants will be paid remuneration of Rs.5000/- P.M and Court Attendants will be paid remuneration of Rs.3000/- P.M.

Sl. N O.	Name of the Court and place in the Mahabubnagar District	No.of Posts of Court Assistant	No.of Posts of Court Attendant
1.	Special Judicial Magistrate of II Class, Mahabubnagar	01	-
2.	Special Judicial Magistrate of II Class, (Excise) Mahabubnagar	01	01

**I. EDUCATIONAL QUALIFICATIONS:-**

Must have passed Intermediate Examination conducted by Telangana State Board of Intermediate Education or its equivalent examination for the post of Court Assistant and must have passed 7<sup>th</sup> class examination for the post of Court Attendant.

**II. AGE:**

- As on 01.07.2024 the candidates must have completed the age of 18 years and must not have completed the age of 45 years as per rule 12(1)(b)(i) of Telangana State subordinate service rules 1996, in respect of direct recruitment.
- Any retired employee who crossed the age limit of 65 years shall not be eligible for the appointment of Court Assistant and Court Attendant.

**III. Attested copies of the documents to be enclosed to the application**

- Certificates of Academic and Technical Qualifications such as marks list, pass certificate provisional certificate, testimonials and other certificates to prove their professional skills if any.
- Certificate evidencing date of birth.
- Latest Community certificate.
- Employment Registration Card.
- A duly stamped self addressed postal cover.
- Certificate in respect of Local/Non local candidates in terms of presidential orders 1975, i.e., study certificate for 4 years preceding the year of qualifying the examination or in case they have not studied in any institution, in the District during the period of 4 years residence certificate from the concerned M.R.O., for 4 years preceding the years of qualifying examination in Annexure I in terms of G.O.Ms.No.729, GAD(SPF-A) Department dt,01.11.1975, if the certificate in proof of Local/Non local candidates are not in accordance with these instructions the applications will be rejected.
- One passport size recent photograph of the applicant duly attested by the Gazetted Officer to be affixed at the top of the application in the place specified.
- Retired employees are to be produced required retirement proceedings/identify card/some other proof relating to department.

#### IV. GENERAL INSTRUCTIONS:

1. Appointments will be made only on the basis of Presidential Orders Under Article 371-D of the Constitution of India and subject to Rule of Reservation.
2. Separate Applications are to be submitted in the enclosed proforma prescribed duly filled in and applications received in any other format will be summarily rejected.
3. In the event of more than 20 candidates applying for each vacancy such applications will be short listed on the basis of marks obtained in the qualifying examination and the candidates who are considered most suitable for appointment will be called.
4. In respect of candidates continuing on temporary basis short listing of their applications will be done on the basis, of their performance during the period of their engagement.
5. No. T.A. will be paid for candidate for journey performed in connection with recruitment.
6. Applications with insufficient information will be summarily rejected.
7. Applications, which do not contain necessary enclosures as detailed above will be rejected.
8. Applications received after 5.00p.m. on the date prescribed above will not be considered.
9. The office is not responsible for any postal delay, delay caused by any other service like courier or delay in delivery etc., and no correspondence will be entertained in any respect.
10. Candidate resorting to bring any influence of any kind will be summarily disqualified.
11. The appointing Authority reserves the right to cancel the notification without assigning any reason thereof.
12. Applications should be sent by register post or courier service only. No application will be received by hand in the office of the District Judge, Mahabubnagar.
13. As per the Hon'ble High Court Circular ROC.No.802/SO/97, dt,29.01.1998 the Spl.Judl.Magistrate of Second Class Courts are functioning of (05) days in a week i.e. from Monday to Friday on working days between 7.30a.m. and 10.30a.m.

PRL.DISTRICT AND SESSIONS JUDGE,  
MAHABUBNAGAR.

To,

1. All the Prl.District Judges in Telangana State.
2. The District Collector, Mahabubnagar.
3. All the Judicial Officers working in the Unit of District Judge, Mahabubnagar.
4. The Revenue Divisional Officer, Mahabubnagar.
5. The Mandal Revenue Officer, Mahabubnagar Urban.
6. The Notice Board, District Court, Mahabubnagar.
7. The System Officer, Prl.District Court, Mahabubnagar.(with a direction to place the said notification in the official website of this court)

**Copy submitted to :**

The Registrar General, High Court for the State of Telangana, Hyderabad.

With a request to display the said Notification on the Notice Boards of their Respective Offices.

For favour of information.

Copy By Order  
Administrative Officer  
Prl & Sessions Court Mahabubnagar

**PRL.DISTRICT AND SESSIONS COURT::MAHABUBNAGAR**  
**APPLICATION FORM FOR THE POST OF COURT ASSISTANT/COURT**  
**ATTENDENT IN SPL. JUDICIAL MAGISTRATE OF SECOND CLASS**

Affix latest  
Passport size  
photograph  
duly attested by  
Gazetted  
Officer.

Application for the post of  
(with name of the Court)

1. Name of the Applicant :  
(in capital letters)
2. Father's/Husband's Name :
3. Date of Birth and age :  
(as on 01.07.2024)
4. Designation and date of retirement :  
(for retired Judicial Employees Proof  
should be enclosed)
5. Address for correspondence :  
(with **Mobile Number**)
6. Permanent Address :
7. Category :
8. Educational Qualifications :
9. Technical Qualifications :
10. Previous experience,if any :
11. Local/Non Local :
12. List of certificates enclosed :  
(only Xerox copies should be  
enclosed)

Station:  
Date:

Signature of the  
Candidate/Applicant

DECLARATION

I, \_\_\_\_\_ S/o \_\_\_\_\_, R/o \_\_\_\_\_.

do hereby declare that the above details furnished by me are true and correct and I am qualified and eligible for being appointment to the Post of Spl.Judl Magistrate Of Second Class and that I do not suffer from any kind of disqualification referred in Hon'ble High Court's ROC 2589/95/E1 Dt; 29-03-1997.

Date: - 01-2024.

Signature of the Candidate