



Bamboo and Cane Development Institute (BCDI)

Address : Lichubagan, Post office : Agartala Secretariat S.O, Agartala, West Tripura - 799010

Bamboo and Cane Development Institute (BCDI) C/o North East Centre for Technology Application and Reach (NECTAR) intends to invite online applications for full time engagement of specific job positions on purely contractual basis for various projects

| Sl. No. | Job Position | Job definition & Responsibility | No. Of Post(s) | Educational Qualification / Experience / Age | Monthly Remuneration (in ₹) |
|---------|------------------------------|--|----------------|---|--|
| 1 | Training Co-Ordinator | Capable of Handling different Training Programs, Workshops, inventory, and making assessments of Training programs for raw materials and necessary arrangements on food and other facilities for Hostel Documentation and report making, etc. Location: Agartala | 2 | Essential qualification: Bachelor's Degree from a Recognized University Essential Experience: Min. 2 years experienced in conducting skill development training (preferable bamboo sector) Upper age limit: 40 years | 20,000 - 25,000/- (Consolidated) |

Terms & Conditions:

1. Last date of submission of application is vide online mode is **10.02.2024**.
2. Application submitted vide online mode will be considered. No other mode of application will be entertained.
3. NECTAR will not be responsible for non-receipt of their applications or any delay due to technical issues.
4. Only Indian nationals are eligible to apply.
5. The crucial date for determining eligibility in terms of age, qualification and experience will be 1st January 2024.
6. The selection will be based on academic qualification, experience, and performance in personal interview. Eligible candidates will have to appear for a Skill Test / Personal Interview.
7. Candidates working in Government Organization / PSU / Autonomous Bodies must route their application through proper channel.
8. Applicants are required to attach all Copies of self-attested certificates in support of educational qualifications, date of birth, experience, and any other relevant information, if any should be attached with the application. Applications without the supporting documents will be summarily rejected.
9. Candidates will have to produce the original certificates at the time of interview / joining for verification.
10. Although age and experience against each post is prescribed, Director General, NECTAR may relax age and experience in case of the candidate otherwise found suitable.
11. In case of false or insufficient information / lack of proof to ascertain the eligibility of the applicant, their candidature may be summarily rejected at any stage of the selection process.
12. The prescribed essential qualifications are minimum and the mere possession of the same does not entitle candidates to be called for interview. No further communication in this regard will be entertained.
13. Call letters and intimations relating to this recruitment will be sent to the shortlisted candidates by email only. Applicants should ensure that the email ID given in the online application is maintained active. Candidates may require relevant skill test and interview via Offline / Online platform and date and time as decided by BCDI.
14. The engagement of the above job positions will be purely on a temporary basis initially for a period of six months. The contract may further be extended as per requirement and based on the performance of the candidate with suitable remuneration.
15. The monthly remuneration payable for contractual positions shall be determined based on the applicant's expertise, experience, and professional standing.
16. BCDI reserves the right to cancel /withdraw /postpone this recruitment notice at any point of time.
17. The number of posts is indicative, and BCDI reserves the right to engage less number of candidates against the number of posts advertised.
18. The engagement will not be conferring any claim for regular appointment in BCDI or NECTAR.

Sr. Administrative Officer
NECTAR