



DELHI METRO RAIL CORPORATION LTD.

(A Joint Venture of the Govt. of India and the Govt. of the NCT of Delhi)



The Lifeline of Delhi

ADVT. NO. DMRC/PERS/22/HR/2024(145), Dated: 04/01/2024

REQUIREMENT OF TRACK EXPERT (ON PER DIEM), FOR DMRC PROJECT OFFICE AT DHAKA

The Delhi Metro Rail Corporation (DMRC) Ltd., a Joint Venture company with equal equity participation from the Govt. of India and the Govt. of the National Capital Territory of Delhi, has been entrusted with the responsibility of implementation of the rail-based Mass Rapid Transit System, for Delhi. The Delhi Metro Rail Corporation, the Lifeline of Delhi, prides itself on its ability to nurture its employees through its unique work culture. Today, DMRC empowered by about 14,500 employees, with MRTS activities spread over Delhi-NCR, Mumbai, Patna etc., carry about 3 million passengers per day, in Delhi & NCR. In addition to the above, DMRC is involved in providing consultancy services to a number of cities, within India and abroad.

To meet with the immediate requirement of experienced engineers for DMRC Consultancy Project at Dhaka, applications are invited from experienced, dynamic and motivated persons of Indian nationality, retired officers from the Indian Railways/Government organizations/PSUs/Metro organizations, having relevant work experience, to be engaged as 'TRACK EXPERT' at Dy. HOD/HOD level, on consultancy basis (on Per Diem), for periodic deployments/mobilization to Dhaka, on need/requirement basis –

S. N.	Post (Post Code)	No. of Post*	Educational Qualification	Per Diem rate	Age limit (as on 01.01.2024)
1	TRACK EXPERT (at Dy. HOD or HOD level) Post Code: 01/E/TE/C	01 (One)*	Full Time Bachelor's Degree in Civil Engineering or relevant Engineering discipline, or, Bachelor's degree in related subject from a Govt. recognized university or institute	As per DMRC rates	Not more than 62 years

* Vacancy is provisional and subject to increase/decrease.

2. JOB DESCRIPTION:

The incumbent of the post shall be responsible for (but not limited to) analyzing the performance provisions for the applied tracks, conduct track designs, Supervision for Railway Track, System integration for Railway System, etc., and he will report to the Chief Railway System Expert.

3. ELIGIBILITY CRITERIA (AS ON 01/01/2024):

The candidate should have experience of construction and/or maintenance of Railway/Metro Track and retired from any Govt. organization like Railways/ PSUs/Metro organization, having 12/18 years of overall experience at Gazetted/ Executive level, with not less than 07 years of working experience in the relevant field (Railway planning, engineering and implementing), including Railway track design and having worked in a similar position in at least one Railway project or, JICA/ADB/WB funded project.

The candidate should also be conversant with functioning in a computerized environment. Hands on knowledge of various computer applications, related to the job, would be desirable. He/ she should be free from D&AR and Vigilance enquiry.

The candidate should be holding a valid Indian passport.

a) **Pay scale eligibility Criteria as on 01.01.2024**

i) **For the post of Track Expert (Dy. HOD level)**

The candidates should have retired from the regular post in Government/PSUs from the IDA pay scale of Rs. 70000-200000 /- & above or, the CDA scale at Level -12 (Rs. 78800-209200/-) & above, with a total of 12 years' service at Gazetted / Executive level.

ii) **For the post of Track Expert (HOD level)**

The candidates should have retired from the regular post in Government/PSUs from the IDA pay scale of Rs. 120000-280000 /- & above or, the CDA scale at Level-14 (Rs. 144200-218200/-) & above, with a total of 18 years' service at Gazetted / Executive level.

4. TERMS & CONDITIONS FOR ENGAGEMENT

- i) The engagement will be on contractual basis on per diem.
- ii) Only those retired officers who are clear from Disciplinary or Vigilance cases will be considered for engagement.

5. PAY & EMOLUMENTS:

The experts will be required for specific man months ranging 6 to 25 man-months. The selected candidate shall be eligible for rate payable to the Track Expert as given below:-

Designation	Last Grade/Level held on the date of retirement	Per Diem Rate (USD) \$
Track Expert (Dy. HOD level)	IDA Pay Scale, 3 rd PRC Rs. 70000-200000 /- (IDA) & above, or, Level-12 (Rs. 78800-209200/-) -CDA & above	As per DMRC rates
Track Expert (HOD level)	IDA Pay Scale, 3 rd PRC Rs. 120000-280000 /- (IDA) & above, or, Level-14 (Rs. 144200-218200/-) -CDA & above	As per DMRC rates

The emoluments shall be in terms of the extant rules of DMRC. The substantive status on regular grade / scale of the candidate shall be considered, for the purpose of payment of remuneration and allowances and benefits.

The requirement shall not be continuous and shall be regulated on need / requirement basis. Emoluments, allowances and benefits shall be payable only for the duration of the deployment(s).

5. SCREENING PROCESS:

The mode of selection shall be through Personal Interview. The selection process would judge different facets of knowledge, skills, comprehension, aptitude and physical fitness. **All related information shall be available only on the Website: <http://www.delhimetrorail.com> and candidates must regularly check the website, for updates.**

6. SCHEDULE OF SELECTION:

1. The last date of receipt of duly filled in application (along with relevant documents) through Speed Post OR e-mail shall be 24/01/2024. Incomplete applications or applications received after the due date, shall be summarily rejected. DMRC shall not be responsible for loss/delay in post.
2. The list of shortlisted candidates shall be uploaded in the DMRC website in the **First week of February, 2024 (tentatively)** and the interview shall be held in the **Third week of February, 2024**, at Metro Bhawan, Barakhamba Road, New Delhi, OR, through on-line mode (tentatively) (complete details shall be displayed in the DMRC website).

3. No separate communication, by post, shall be sent to the candidates individually. Candidates are required to go through the instructions / schedule for interview displayed in the DMRC website and appear for the interview accordingly.
4. The final result will be declared by **Fourth week of February, 2024 (tentatively)**.

Eligible and willing candidates for the aforesaid position may apply as per the application format at **Annexure-I**. The candidate must enclose all relevant documents in support of their qualification, work experience, pay and pay scale. All candidates are required to submit copies of their APARs of the last five years.

The duly filled in application form should be sent in an envelope super scribing the **Name of Post** on the cover prominently, **latest by 24/01/2024**, through Speed Post to the following address, OR, e-mail the scanned copy of the duly filled in Application Form along with scanned copies of all other documents sought (as stated in the Application Form) to career@dmrc.org (**mention the name of post and Advt. No. in the subject of e-mail**):

Executive Director (HR)
Delhi Metro Rail Corporation Ltd.
Metro Bhawan, Fire Brigade Lane,
Barakhamba Road, New Delhi

AFFIX A
RECENT
PASSPORT SIZE
SELF
ATTESTED
PHOTOGRAPH

ADVT. No. DMRC/PERS/22/HR/2024/145

ANNEXURE I

DMRC APPLICATION FORMAT

A. (TO BE FILLED IN CAPITAL LETTERS BY THE APPLICANT IN HIS/ HER OWN HANDWRITING)

S. No.	DETAILS	PARTICULARS				
1 A	POST NAME	TRACK EXPERT				
B	Please choose one, for which level applied for	Dy. HOD <input type="checkbox"/> HOD <input type="checkbox"/>				
C	POST CODE	01/E/TE/C				
D	Basis of Application	Contractual Basis (on per diem)				
2	APPLICANT'S NAME (Sh./Smt./Ms.)					
3	FATHER'S / HUSBAND'S NAME (Sh.)					
4	DATE OF BIRTH (dd/mm/yyyy)					
5	AGE as on 01/01/2024 (Not more than 62 Years)	YEARS	MONTHS	DAYS		
6	CORRESPONDENCE ADDRESS					
		STATE:	PINCODE:			
7	CONTACT NUMBER WITH STD CODE					
8	MOBILE NUMBER					
9	EMAIL ID					
10	CATEGORY (SC/ST/OBC/GENERAL)					
11	Date of Superannuation, if applicable					
12	EDUCATIONAL QUALIFICATION					
	Qualification	Particulars	Subjects	Institute / University	% or CGPA	Passing Year
A						
B						
C						
13	WORK EXPERIENCE DETAILS (AS ON 01/01/2024) (FILL ONLY THE APPLICABLE COLUMN)					
I	TOTAL WORK EXPERIENCE	YEARS	MONTHS	DAYS		

A	CURRENT ORGANIZATION			
B	LAST ORGANIZATION (if applicable)			
II	FOR APPLICANT FROM the Railways/ Govt. organizations/PSUs in <u>CDA SCALE</u> (Complete details of service / position held since joining) (separate sheet may be attached)			
	Post Held	Organization Name with place of posting	Pay Scale (CDA) Mention the substantive Pay Scale with GP as applicable (MACP not to be mentioned)	Period (From – To) dd/mm/yy – dd/mm/yy
A				
B				
C				
D				
III	FOR APPLICANT FROM the Railways/ Govt. Organizations/PSUs in <u>IDA SCALE</u> (Complete details of service / position held since joining) (separate sheet may be attached)			
	Post Held	Organization Name with place of posting	Pay Scale (IDA)	Period (From – To) dd/mm/yy – dd/mm/yy
A				
B				
C				
D				
IV	ESSENTIAL WORK EXPERIENCE			
A	HAVING 12/18 YEARS OF OVERALL EXPERIENCE AT GAZETTED/EXECUTIVE LEVEL			YES / NO
B	HAVING MINIMUM 07 YEARS OF RELEVANT EXPERIENCE OF CONSTRUCTION/ AND/ OR, MAINTENANCE OF RAILWAY/METRO TRACK INCLUDING TRACK DESIGN AS DESIRED IN THE ADVERTISEMENT			YES / NO
C	HAVING WORKED IN A SIMILAR POSITION IN AT LEAST ONE RAILWAY PROJECT OR, JICA/ADB/WB FUNDED PROJECT			YES / NO
C	WORKING IN / RETIRED FROM CDA / IDA PAY SCALE, AS MENTIONED AT POINT No. 3 (a) (i)/ (ii) OF THE ADVT. (whichever is applicable)			YES / NO
V	BREIF DESCRIPTION OF THE WORK EXPERIENCE			
VI	A DETAILED CV IN THE ENLOSED FORMAT MUST BE ATTACHED/ SUBMITTED.			
14	WHETHER ANY CONVICTION (by court of Law) / PUNISHMENT/PENALTY (due to disciplinary action by employer) WAS AWARDED TO THE APPLICANT IN THE LAST 10 YEARS			YES / NO
	IF YES, DETAILS THEREOF			Separate sheet may be enclosed

15	WHETHER ANY CASE IS PENDING IN THE COURT OF LAW OR ANY DISCIPLINARY ENQUIRY IS GOING ON, AGAINST THE APPLICANT	YES / NO
	IF YES, DETAILS THEREOF	Separate sheet may be enclosed
16	NOC FROM THE CURRENT EMPLOYER ENCLOSED	YES / NO
17	VIGILANCE AND D&AR STATUS FROM THE CURRENT EMPLOYER ENCLOSED	YES / NO
18	COPIES OF THE ANNUAL PERFORMANCE APPRAISAL REPORT OF THE LAST 5 YEARS ENCLOSED	YES / NO
19	WHETHER APPEARED FOR INTERVIEW IN DMRC IN THE PAST (IF YES, DETAILS THEREOF)	
20	ANY OTHER RELEVANT INFORMATION (DISTINCTION/AWARD/CERTIFICATE, etc.,)	
21	HOBBIES / INTERESTS	

I hereby declare that the particulars furnished above are true. I understand that my candidature will be cancelled, if any information is found to be incorrect, or, false at any point in time.

Date: _____

Place: _____

Signature of candidate

Name: _____

Mobile No.: _____

Email ID: _____

Documents to be enclosed (whichever applicable)

1. Educational Certificates (Matriculation/ Graduation/Post Graduation & Others)
2. Work Experience Certificate
3. NOC from present Employer
4. Vigilance and D&AR Clearance from the present Employer
5. APARs of the Last 5 years
6. Detailed CV in the enclosed format.

4. Membership in Professional Associations and Publications:**5. Language Skills:**

Language	Speaking	Reading	Writing	Others
English				
Hindi				

6. Adequacy for the assignment:**6.1 Detailed Tasks Assigned on Consultant's team of Experts:**

Refer to Tech-5

6.2 Reference to Prior Work / Assignments that Best Illustrates Capability to Handle the Assigned Tasks:

No.	Project Name, Country	Period	Client/Finance	Types of Service	Position
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					

7. Certification:

I, the undersigned, certify to the best of my knowledge and belief that

- (i) *this CV correctly describes my qualifications and experience;*
- (ii) *In the absence of medical incapacity, I will undertake this assignment for the duration and in terms of the inputs specified for me in the expert schedule in Form TECH-7 provided team mobilization takes place within the validity of this proposal or any agreed extension thereof;*
- (iii) *I am committed to undertake the assignment within the validity of proposal;*
- (iv) *I am not part of the team who wrote the terms of reference for this consulting services assignment;*
- (v) *I am, pursuant to Clauses 3 and 4 of the ITC, eligible for engagement.*

I understand that any misstatement described herein may lead to my disqualification or dismissal, if engaged.

_____ Date:

Day / Month / Year

Full Name of authorized representative:
