



भारतीय कृषि अनुसंधान परिषद
Indian Council of Agricultural Research
केन्द्रीय समुद्री मत्स्यिकी अनुसंधान संस्थान
Central Marine Fisheries Research Institute



(कृषि अनुसंधान एवं शिक्षा विभाग, कृषि एवं किसान कल्याण मंत्रालय, भारत सरकार)
(Department of Agricultural Research and Education, Ministry of Agriculture and Farmers' Welfare, Govt. of India)
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Celebrating 75 Glorious Years of Marine Fisheries & Mariculture Research

F. No. 14-2/2023-Estt.II

Dated: 06.10.2023

Sub: Filling up of Lower Division Clerk at ICAR-CMFRI, Kochi by Deputation/Permanent Absorption basis -regarding.

Ref: ICAR Recruitment Rules (Group B) vide O.M. No.11-2/2022-R&P dated 07-06-2023.

Sir/Madam,

The Director, ICAR-Central Marine Fisheries Research Institute, Kochi invites application from amongst the eligible candidates working at ICAR Headquarters or ICAR-Institutes or Central Government or State Government or Union Territories or Autonomous Bodies or PSUs to fill the following vacant posts of Lower Division Clerk by Deputation/Permanent Absorption basis. The particulars of post/eligibility etc. are furnished below:

Name of the Post	No. of Posts	Place of posting		Pay Matrix Level	Eligibility
Lower Division Clerk	4	CMFRI, Kochi	UR-4	Pay Matrix Level -2 (Rs.19900-63200 + GP 1900)	LDCs of other ICAR Institutes/ Headquarters, who have successfully completed probation period and confirmed in the ICAR service, desiring transfer can be appointed against the vacancies meant for direct recruitment. OR LDCs from the Central Government/ State Government/ Central Autonomous Bodies/ Statutory Bodies/ PSUs, who have confirmed in their parent organization after successfully completing probation period, desiring transfer and possess the educational qualification mentioned below for direct recruitment, can be appointed against the vacancies meant for direct recruitment. (i) 12th Class or equivalent qualification from a recognized Board of University.

					(ii) A typing speed of 35 w.p.m. in English or 30 w.p.m. in Hindi on computer. (35 w.p.m. and 30 w.p.m. correspond to 10500 KDPH/ 9000 KDPH on an average of 5 key depressions for each word)
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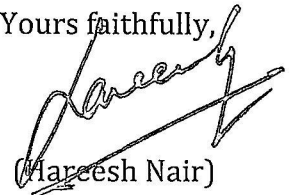
Note:

1. Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed 3 years.
2. The departmental officials in the feeder category, who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation.
3. The maximum age limit for appointment on deputation/ deputation shall 'not exceeding fifty-six years' on the closing date of receipt of application i.e. 06.11.2023.

It is requested that above vacancies may please be circulated amongst the eligible and desired candidates, working in your Institute and also in the Regional Centres/ Stations. Application of only such candidates who can be relieved immediately in the event of their selection may please be forwarded in the enclosed proforma along with attested copies of ACR/APARs for the last Five years. A certificate to the effect that no Disciplinary/Vigilance case is pending or being contemplated against the candidate along with Integrity Certificate may also be furnish while forwarding the application through proper channel.

The applications received without APAR/CR dossiers or Vigilance Clearance or Integrity Certificate will not be entertained. The application should reach this office **on or before 06.11.2023**. The last date of receipt of applications from the Institutes/ Units located in the Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, UT of Ladakh, Lahual and Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman & Nicobar Islands and Lakshadweep will be **21.11.2023**.

Yours faithfully,



(Mareesh Nair)
Chief Administrative Officer (Sr. Grade)

Encl; As above.

Distribution:

1. Scientist-in-Charge, AKMU, CMFRI, Kochi for uploading in e-Office Notice Board.

**APPLICATION FOR THE POST OF LOWER DIVISION CLERK
AT ICAR-CMFRI BY TRANSFER ON DEPUTATION/PERMANENT ABSORPTION BASIS
(To be filled in by the candidate in his/her own handwriting in CAPITAL LETTERS)**

1.	Name of the Candidate					
2.	Date of Birth (DD/MM/YYYY format)					
3.	Present post held					
4.	Date of continuous and regular appointment in the present post : LDC/Pay Level-2					
5.	Name of the Institute/ Office where presently working and postal address					
6.	Present basic pay with Pay Level					
7.	Category to which the candidate belongs (SC/ST/OBC/UR)					
8.	Address for communication					
9.	Educational Qualification					
10.	Details of Service					
	Name of the Institute/ Office	Post held	Scale of pay	From	To	Nature of duties performed
11.	Any other relevant information					

(Signature of the candidate)

DECLARATION BY THE CANDIDATE

I..... hereby declare that all the statements made in the application form are true, complete and correct to the best of my knowledge and belief.

(Signature of the candidate)

Date:

Office Email ID:

Mobile No.

CERTIFICATE FURNISHED BY THE HEAD OF OFFICE

1. It is certified that the information furnished by the candidate has been verified from the office/ service records and found correct. His/her ACR/APAR (attested copies) for the last five years are enclosed herewith.
2. Certified that no Vigilance or Disciplinary cases is pending or being contemplated against him/her.
3. Certified that no minor/ major penalty has been imposed on him/her.

Signature of Head of Office with seal